Connect Create Collaborate

Teresa Kyu Li <teresa.kyu.li@lacity.org>

Transferring Funds to HACLA

Minyeong Chen <minyeong.chen@lacity.org> Wed, Oct 7, 2020 at 12:16 PM
To: Claire No <claire.no@lacity.org>
Cc: Meg Barclay <meg.barclay@lacity.org>, Helene Rotolo <helene.rotolo@lacity.org>, Michelle Le <Michelle.Le@lacity.org>, Frieda Huang <frieda.huang@lacity.org>, Teresa Kyu Li <teresa.kyu.li@lacity.org>, Elyse Matson <elyse.matson@lacity.org>, Bob Wingenroth <bob.wingenroth@lacity.org>, Patricia Huber <patty.huber@lacity.org>

Claire,

The authority should be stated in the MOU.

Min

On Wed, Oct 7, 2020 at 11:34 AM Claire No <claire.no@lacity.org> wrote:

> Hi Min,
>
> I got further clarification regarding this matter. The City is not trying to make payment to HACLA for any services that the City has received. But, the City is trying to transfer the funds ($150M) to HACLA so HACLA can purchase a property(ies) on behalf of the City. That is why the report authorizes CAO to 'transfer' $150M. Also, it is critical for us to transfer the funds sooner than later for the projects. What authority is needed other than MOU to transfer the funds to HACLA (active vendor in the system) via check or EFT? or what needs to be done to transfer the funds? Please advise. Thank you very much for your help as always.
>
> May I please ask to provide your availability to be on a call with my group? any time before 2 pm works for us. Thank you!
>
> CF 20-0941 CAO Report dated 8/7/2020
>
> 3. APPROVE up to $150 million in COVID-19 Federal Relief Fund monies for the matching funds for successful Homekey Program applications;
>
> 4. AUTHORIZE the City Administrative Officer to transfer up to $150 million in COVID-19 Federal Relief Fund to the Housing Authority of the City of Los Angeles at closing for all approved Homekey Program applications;
>
> Please feel free to ask if you have any questions.
> --
> Thank you,
>
> Claire Su Kyung No
> Office of the City Administrative Officer
> (213) 473-7520
> claire.no@lacity.org

On Wed, Sep 30, 2020 at 12:29 PM Claire No <claire.no@lacity.org> wrote:

> Hi Teresa / Michelle,
>
> Since the Council and Mayor approved CF 20-0941 CAO report dated 8/7/2020, CAO is authorized to transfer up to $150M in CRF to HACLA.
> image.png
>
> And per our discussion, because HACLA is a non-City Department, the City needs to execute an agreement to transfer the funds to HACLA.
>
> However, would it be possible for CAO to include recommendation with below info in the future CAO report as the payment authority to HACLA? Example) HCID Recommendations in Council report (C.F. 17-1392-S1), to have HCID use CF 17-1392-S1 as their payment authority for HUD.

1. Authorize CAO to 'PAY'
2. Vendor Name - HACLA
3. Dollar Amount - $150M
4. Budget line - CRF 63M/10 account 10TXXX

OR the only possible way to transfer the funds or 'cut a check' to HACLA is by executing an agreement?

AUTHORIZE the City Administrative Officer to negotiate and execute a Memorandum of Understanding (MOU) with the Housing Authority of the City of Los Angeles (HACLA), or the HACLA's designee, to execute any necessary documents transfer up to $150 million in COVID-19 Federal Relief Fund to HACLA at closing for all approved Homekey Program applications.

Thank you so much for your help as always.

Please feel free to ask if you have any questions.
--
Thank you,

Claire Su Kyung No
Office of the City Administrative Officer
(213) 473-7520
claire.no@lacity.org

On Wed, Sep 30, 2020 at 10:38 AM Claire No <claire.no@lacity.org> wrote:
> +Helene Rotolo
>
> --
> Thank you,
>
> Claire Su Kyung No
> Office of the City Administrative Officer
> (213) 473-7520
> claire.no@lacity.org
>
> On Tue, Sep 29, 2020 at 5:35 PM Meg Barclay <meg.barclay@lacity.org> wrote:
> > +Elyse Matson
> >
> > Claire can you draft the language for recommendation authorizing an agreement between the CAO and HACLA and any associated controller instructions that would be needed? Helene, I think we will need your help working on the agreement itself. Elyse is going to be leading RFP stuff and the report, etc, and the agreement is going to have be executed very quickly after Council approves the Homekey recommendations that will go to Council next week. Like we need to have the agreement executed and sent the funding to ~~LAHSA~~ HACLA ***by October 30***.
> >
> > On Tue, Sep 29, 2020 at 1:32 PM Claire No <claire.no@lacity.org> wrote:
> > > Hi Michelle,
> > >
> > > CF 20-0941 CAO report Rec 12 states AUTHORIZE the City Administrative Officer to transfer up to $150 million in COVID-19 Federal Relief Fund to the Housing Authority of the City of Los Angeles to ensure the timely acquisition of all approved Homekey applications.
> > >
> > > May I please ask how to draft controller instructions for this transaction? Also, is there anything that needs to be done by our office other than submitting controller instructions? Can we follow procedures similar to other city departments for these transactions? Please advise. Thank you!
> > >
> > > Please feel free to ask if you have any questions.
> > > --
> > > Thank you,
> > >
> > > Claire Su Kyung No
> > > Office of the City Administrative Officer

(213) 473-7520
claire.no@lacity.org

--
Meg Barclay
Homeless Coordinator
Office of the City Administrative Officer
Email: meg.barclay@lacity.org
Phone: (213) 978-1681

--
Min Chen
Financial Operation, FMS V
Office: (213) 978-7292
Email: minyeong.chen@lacity.org

RON GALPERIN
LA CONTROLLER